

**ST. MARY'S COUNTY ETHICS COMMISSION**

**MINUTES OF SEPTEMBER 8, 2003**

**Room 14, Commissioner's Hearing Room**

**Present: Martha M. Neal, Ph.D., Chair**

**David Deaderick, Vice Chair**

**George Baroniak, Member**

**Shirley Baldwin, Executive Secretary**

**Absent: Viola Gardner, Member**

**Zora Siemasko, Member**

**CALL TO ORDER:**

The meeting was called to order by Dr. Neal at 2:00 p.m.

**ANNOUNCEMENTS:**

- Dr. Neal will not be present for the first meeting in October.
- Dr. Neal announced an addition to the Agenda under New Business. A letter was received from the State Ethics Commission regarding a conference.
- Expression of sympathy was expressed to Shirley Baldwin on the loss of her brother.

**REVIEW/APPROVE MINUTES**

Minutes of August 18, 2003. Mr. Baroniak made the motion to approve the minutes as submitted, seconded by Mr. Deaderick. Motion carried.

**FINANCIAL DISCLOSURE STATEMENTS**

- Status 2001 Outstanding. No change in the status of 2001.
- Status 2002 Outstanding. There are three names outstanding, only one of whom is still serving on a committee/board. The motion was made by Mr. Deaderick that we send a letter to the Board of County Commissioners requesting that they take action regarding these individuals. Letter to include

information for both 2001 and 2002. Shirley Baldwin will draft a letter for Dr. Neal's approval.

· Review Session. Three FDS's for 2002 were reviewed and three were approved.

### **UNFINISHED BUSINESS**

· At last meeting we received a letter from Mr. Savich regarding a person serving on the Economic Development Commission. A response was sent to that letter.

· A letter was sent to Mr. Dixon inviting him to join us at his convenience in order to honor him as a former member of the Ethics Commission.

· Education Program: No new requests received.

· Advisory Opinion 2003-04: Dr. Neal had original letter requesting the Advisory Opinion as well as a draft of AO-2003-04 for the Commission's review. The draft was discussed and additional definitions were added as well as other administrative changes to be made to the draft. Dr. Neal will finalize these changes. Arrangements were made for Commission members to sign this upon completion and then it will be distributed via cover letter.

### **NEW BUSINESS**

· State Ethics Commission Correspondence: A letter was received from the State Ethics Commission dated September 5, 2003, regarding a conference being held October 23, 2003 in Annapolis. A registration and survey form was included to be returned by October 3, 2003. Mr. Deaderick and Mr. Baroniak both plan to attend. Dr. Neal tentatively plans to attend. Final arrangements will take place at the meeting scheduled for September 22.

### **PUBLIC COMMENT**

None

### **ADJOURNMENT**

Mr. Deaderick made the motion to adjourn at 3:00 p.m. seconded by Mr. Baroniak. Motion carried.